Section 7.0 Aeronautical Search and Rescue Courses

7007   **Basic Search and Rescue**

ITS Course Number	7007
ITS Course Title	**Basic Search and Rescue**
Training Profile	ATS
Training Category	Aeronautical Search and Rescue
Sequence	Initial
Course Length	40 Hours
Course Objective	After completing this course the inspector will be able to begin formal on-the-job training (OJT) for the specific job tasks associated with Aeronautical Search and Rescue job functions.
Course Description	This course is designed for ANS Standards Department personnel in ATS safety specialties. It presents information on search and rescue policies and procedures, and fulfillment of ANS Standards Department responsibilities.
Course Content	This course provides training on search and rescue job functions and will typically include the following : • National legislation and State Civil Aviation Regulations that pertain to this subject. • Evaluate a SAR Plan of Operation • Evaluate a SAR Manual • Inspect a Rescue Subcentre Centre • Inspect a Rescue Coordination Centre
Prerequisites	None
Revision Date	July 1, 2014

Course Manager	Phone:
Associated CCAA, ICAO, Foreign CAAs or other partners Training Courses	

7107   Advanced Search and Rescue

ITS Course Number	7107
ITS Course Title	**Advanced Search and Rescue**
Training Profile	AIS
Training Category	Aeronautical Search and Rescue
Sequence	Initial
Course Length	40 Hours
Course Objective	After completing this course the inspector will be able to begin formal on-the-job training (OJT) for the specific job tasks associated with Aeronautical Search and Rescue job functions.
Course Description	This course is designed for ANS Standards Department personnel in ATS safety specialties. It presents information on search and rescue policies and procedures, and fulfillment of ANS Standards Department responsibilities.

CAMEROON CIVIL AVIATION AUTHORITY – DIRECTION OF AVIATION SAFETY

MANUAL	REF	DSA.GEN.MAN.005
	ED	01 DU 01/03/2015
ITS TRAINING POLICY AND PROCEDURE MANUAL – FORMAL COURSE STANDARDS	REV	00 DU 01/03/2015

Course Content	This course provides training on search and rescue job functions and will typically include the following : • National legislation and State Civil Aviation Regulations that pertain to this subject. • Review Basic SAR Coordination Course • Inspect a Joint Rescue Coordination Centre • Inspect a National SAR Mock Exercise • Inspect SAR Personnel Training Programme • Inspect Cooperation Agreement with Neigbouring Contracting States • Inspect Agreement between Air Traffic Service Provider and a participating Agency in a SAR Plan
Prerequisites	Basic Search and Rescue Course
Revision Date	July 1, 2014
Course Manager	Phone:
Associated CCAA, ICAO, Foreign CAAs or other partners Training Courses	

CAMEROON CIVIL AVIATION AUTHORITY – DIRECTION OF AVIATION SAFETY

MANUAL	REF	DSA.GEN.MAN.005
	ED	01 DU 01/03/2015
ITS TRAINING POLICY AND PROCEDURE MANUAL – FORMAL COURSE STANDARDS	REV	00 DU 01/03/2015

Section 8.0 Flight Procedure Design Courses

8007   Basic Flight Procedure Design

ITS Course Number	8007
ITS Course Title	Basic Flight Procedure Design
Training Profile	ATS
Training Category	Flight Procedure Design
Sequence	Initial
Course Length	80 Hours
Course Objective	After completing this course the inspector will be able to begin formal on-the job training for the specific job tasks associated with Flight Procedure Design.
Course Description	The participant will be provided with technical guidance regarding Flight Procedure Design for Air Navigation Service Provider. The course provides the participant with the ability to assess the compliance of flight procedure designers using applicable Civil Aviation Regulations and ANS Standards Department policies.
Course Content	This course provides basic training on Flight Procedure Design job functions which typically includes the following : • National legislation and State civil aviation regulations that pertain to this subject. • Evaluate a PDO Operations Manual • Evaluate Non-Precision Approach Procedure • Evaluate Precision Approach Procedure(Ground-Based) • Evaluate Departure Procedure • Evaluate Helicopter (Off-shore) – Non-directional Beacon
Prerequisites	None
Revision Date	July 1, 2014

CAMEROON CIVIL AVIATION AUTHORITY – DIRECTION OF AVIATION SAFETY

MANUAL	REF	DSA.GEN.MAN.005
ITS TRAINING POLICY AND PROCEDURE MANUAL – FORMAL COURSE STANDARDS	ED	01 DU 01/03/2015
	REV	00 DU 01/03/2015

Course Manager	Phone:
Associated CCAA, ICAO, Foreign CAAs or other partners Training Courses	

8107 Advanced Flight Procedure Design

ITS Course Number	8107
ITS Course Title	**Advanced Flight Procedure Design**
Training Profile	ATS
Training Category	Flight Procedure Design
Sequence	Initial
Course Length	80 Hours
Course Objective	After completing this course the inspector will be able to begin formal on-the-job training for the specific job tasks associated with Flight Procedure Design.
Course Description	The participant will be provided with technical guidance regarding Flight Procedure Design for Air Navigation Service Provider. The course provides the participant with the ability to assess the compliance of flight procedure designers using applicable Civil Aviation Regulations and ANS Standards Department policies.

CAMEROON CIVIL AVIATION AUTHORITY – DIRECTION OF AVIATION SAFETY

MANUAL	REF	DSA.GEN.MAN.005
ITS TRAINING POLICY AND PROCEDURE MANUAL – FORMAL COURSE STANDARDS	ED	01 DU 01/03/2015
	REV	00 DU 01/03/2015

Course Content	This course provides basic training on Flight Procedure Design job functions which typically includes the following : • National legislation and State civil aviation regulations that pertain to this subject. • Review Basic Flight Procedure Design Course • Certificate/Approve a PDO • Evaluate PDO Facilities and Equipment • Evaluate PDO Personnel Training Programme • Evaluate Precision Approach Procedure (RNAV) • Evaluate an Instrument Procedure Flight Validation • Evaluate Helicopter (Off-shore) – Airborne Radar
Prerequisites	Basic Flight Procedure Design Course (8007)
Revision Date	July 1, 2014
Course Manager	Phone:
Associated CCAA, ICAO, Foreign CAAs or other partners Training Courses	

Section 9.0 Management Courses

9001 Management Training

ITS Course Number	9001
ITS Course Title	**Management Training**
Training Profile	Air Traffic Services
Training Category	Management 9.0
Sequence	Initial
Course Length	40 Hours
Course Objective	After completing this course the inspector will be able to begin formal on-the-job training for the specific job tasks associated with the subject of management training
Course Content	Participants will gain an understanding of management duties and responsibilities, teamwork, mentoring, communications, managing resources and change, and planning. The course allows participants to analyze how leadership style impacts job performance, demonstrate interpersonal skills, and develop an action plan to support continued growth in leadership effectiveness.
Prerequisites	This course provides training on management or supervisory job functions. Training will typically include subjects such as those shown below: • National legislation and State civil aviation regulations that pertain to this subject. • First line duties and responsibilities (examples – job priorities, administrative duties, operational duties and standards, ICAO and CCAA, effective delegation • Leadership and Communication Skills

	• Creating an effective work environment • Recognize and reward performance • Provide and receive constructive feedback • Self-development based on feedback • Tools for managing employees (examples – communication and motivation strategies, coaching, stress indicators, conflict management and problem solving, handling change) • Monitoring progress and performance • Communicate organizational direction and priorities clearly • Demonstrate interpersonal skills in work-related situations.
Prerequisite	
Revision Date	July 1, 2014
Course Manager	Phone:
Associated CCAA, ICAO, Foreign CAAs or other partners Training Courses	